

Job Code	Name of the Position	Job Description /Responsibilities	Type of recruitment	No. of positions available	Eligibility- Criteria	Salary	Age Specification
DCPU-08	Data Analyst	<p>The Data Analyst shall be responsible for</p> <p>Assisting the DCPO in preparing format for data collection. Analysis of data collected.</p> <p>Provide technical assistance to the WD&amp;CW Dept/Society in improving the existing databases &amp; data collection process and analysis including the existing databases at the district level.</p> <p>Data entry analysis for monitoring. Support preparation of formats.</p>	Contractual	1	<p><b>EDUCATION QUALIFICATIONS &amp; EXPERIENCE:</b></p> <p>(a) Should have a Degree in Economics/Statistics/Mathematics.</p> <p>(b) Should have at least 2 Years experience in data management and analysis and using packages such as SPSS.</p> <p>(C) Should have excellent working knowledge of MS-Office, especially MS Excel. Good knowledge methods of data collection and generating formats for data collection.</p> <p>(d) Should have demonstrable strong written &amp; oral communication skills (ability to write and speak fluent English and Telugu)</p> <p>(e) Special achievements or contributions in the earlier tenure in the field of data analysis/ management at the District Level OR worked with Govt. Dept../NGOs on in analyzing their data and generating reports.</p>	14,000/-	25 to 35 years