

Women Development and Child Welfare Department
Government of Telangana

ICPS - SPMU-Vacancies Notification

The applications are invited from the interested and eligible candidates for the posts of Programme Manager (Child Protection) – 1, Programme Manager (Trainings, Advocacy & IEC) and Programme Officer (Training) -1 for Integrated Child Protection Services (ICPS) in State Child Protection Unit (SCPU).

The eligible candidates should submit the application form via Speed Post/Registered Post and Email to icpsrecruitment.tgwdcw@gmail.com in full shape along with copies of relevant certificates and experience letters to the O/o Commissionerate, Women Development and Child Welfare Dept., H. No. 8-3-222, Vengalrao Nagar, Beside Madhura Nagar Metro Station, Ameerpet, Hyderabad – 500038 on or before 20-11-2020 – 05.00 PM

Details of Job Description and Eligibility Criteria are given below

Job Description

1. Program Manager (Child Protection)

The Program Manager, Child Protection shall be responsible for coordinating and supervising programs and services for children in need of care and protection and juveniles in conflict with law at State levels, with the help of Program Officer [Children in Need of Care and Protection (CNCP)], Program Officer [Juvenile in Conflict with Law (JCL)] and the District Child Protection Unit.

He/she shall also facilitate and support the functioning of statutory bodies under the Juvenile Justice Act, viz., Child Welfare Committees, Juvenile Justice Boards, SJPU, State Advisory Board, etc. The Program Manager (Child Protection) shall also ensure supervision and monitoring all the institutions/agencies housing children in the State.

The Program Manager (Child Protection) shall also provide all necessary support to the Director/Commissioner, Child Protection in rolling out funds for implementing programs and services for children in need of care and protection and juveniles in conflict with law at state level.

2. Program Manager (Training, IEC & Advocacy):

Coordinate and supervising all training and capacity building programmes for functionaries under ICPS at State level.

Support the programme Officer (Trainings) to plan and implement trainings.

Assess the training needs of all functionaries (Government & NGOs) and allied systems(including Police, Judiciary, concerned Government Departments, Voluntary Organisation and General Public),

Accordingly plan, coordinate and implement training and capacity building programmes at State levels.

Liaison with NIPCCD and its regional centres and other training institutions of the Central/State governments for the purpose of Training and capacity building at the state level.

Responsible for all IEC and Advocacy programmes of the State Child Protection Society.

Coordinate all awareness generation activities on child protection issues to change social attitudes and traditional practices like child marriage, female feticide, discrimination against girl child, etc. at state and district levels with the support of Programme Officer (IEC & Advocacy) and the District Child Protection Societies.

Develop appropriate advocacy plan and media strategy on child protection, with the support of Programme Officer (IEC & Advocacy) to increase public understanding of rights of the child.

Ensure that all training programs are well planned to cover all the DCPS are clear about their roles.

3. Program Officer (Training)

He/she shall support the Program Manager (Training, IEC & Advocacy) in coordinating and supervising training and capacity building programs for functionaries under ICPS at State and district levels.

He/she shall provide assistance in assessing the training needs of all functionaries (Government & NGOs) and allied systems, and assist in planning, coordination and implementation of all training and capacity building Programs at State levels.

Program Manager (Child Protection)

Sl. No	Name of the Position	Job Description /Responsibilities	Type of recruitment	No. of positions available	Eligibility- Criteria	Age Specification
1.	Program Manager (Child Protection) Salary Per month @ Rs.35,000/-	The Program Manager, Child Protection shall be responsible for coordinating and supervising programs and services for children in need of care and protection and juveniles in conflict with law at State levels, with the help of Program Officer [Children in Need of Care and Protection (CNCP)], Program Officer [Juvenile in Conflict with Law (JCL)] and the District Child Protection Societies. He/she shall also facilitate and support the functioning of statutory bodies under the Juvenile Justice Act, viz., Child Welfare Committees, Juvenile Justice Boards, SJPU, State Advisory Board, etc. The Program Manager (Child Protection) shall also ensure supervision and monitoring all the institutions/agencies housing children in the State. The Program Manager (Child Protection) shall also provide all necessary support to the Director/Commissioner WD & CW Dept./CEO of the Society in rolling out funds for implementing ICPS programmes as per the ICPS guidelines	Contractual	1	<p><u>EDUCATION QUALIFICATIONS & EXPERIENCE:</u></p> <p>a) Should have a post graduate in social work (MSW)/Master Degree in Child Psychology / Mass Communication only from recognized university.</p> <p>(b) Should have at least 5 years experience and knowledge of working on women/child protection issues including 2 years of experience at a Program Coordination/ Management level</p> <p>(c) Should have good rapport with the NGOs/ Govt. departments who are working on women and child protection related issues</p> <p>(d) Should have demonstrable strong analytical skills and written & oral communication skills (ability to write and speak fluently English and Telugu).{submit copies of the reports/ proposals written in work situations}</p> <p>(e) Ability to work on a computer and capable of using MS- Office package (MSWord and Excel) and also capable of using the internet.</p> <p>(f) Special achievements or contributions in the earlier tenure.</p>	25 to 35 years (Relaxation of 5 years for SC, ST, BC and the Disabled)

Program Manager (Training, IEC & Advocacy)

Sl. No	Name of the Position	Job Description /Responsibilities	Type of recruitment	No. of positions available	Eligibility- Criteria	Age Specification
1.	<p>Program Manager (Training, IEC & Advocacy)</p> <p>Salary Per month @ Rs.35,000/-</p>	<p>Program Manager (Training, IEC & Advocacy) shall be responsible for coordinating and supervising all training and capacity building programmes for functionaries under ICPS at State level with the assistance of Programme Officer (Training), She/he shall be responsible for assessing the training needs of all functionaries (Government & NGOs) and allied systems (including police, judiciary, concerned government departments, voluntary organizations and general public), and accordingly plan, coordinate and implement training and capacity building programmes at State level. She/he shall liaison with NIPCCD and its regional centres and other training institutions of the central/state governments for the purpose of training and capacity building at state level.</p> <p>Program Manager (Training, IEC & Advocacy) shall also be responsible for all IEC and Advocacy programmes of the State Child Protection Society. She/he shall coordinate all awareness generation activities on child protection issues to change social attitudes and</p>	Contractual	1	<p><u>EDUCATION QUALIFICATIONS & EXPERIENCE:</u></p> <p>a) Should have a post graduate in social work (MSW)/Master Degree in Child Psychology / Mass Communication only from recognized university.</p> <p>(b) Should have at least 5 years experience and knowledge of working and developing IEC material on women/child protection issues including 2 years of experience at a Program Coordination/ Management level/designing and facilitating trainings to NGOs/Officials on issues related to child protection.</p> <p>(c) Should have good rapport/partnership with the NGOs/ Govt. departments/Training resource agencies who are working on women and child protection related issues and should have a good understanding of child Rights and protection issues.</p> <p>(d) Should have demonstrable strong written & oral communication skills (ability to write and speak fluently English and Telugu).{submit copies of the IEC material developed/ reports/ proposals written by the candidate}</p> <p>(e) Ability to work on a computer and capable of using MS- Office package (MSWord and Excel) and also capable of using the internet.</p>	25 to 35 years (Relaxation of 5 years for SC, ST, BC and the Disabled)

		traditional practices like child marriage, female feticides, discrimination against girl child, etc. at state and district levels with the support of Programme Officer (IEC & Advocacy) and the District Child Protection Societies.			(f) Special achievements or contributions in the earlier tenure.	
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Programme Officer (Training)

Sl. No	Name of the Position	Job Description /Responsibilities	Type of recruitment	No. of positions available	Eligibility- Criteria	Age Specification
1.	<p>Programme Officer (Training)</p> <p>Salary Per Month @ Rs.26,250/-</p>	<p>Programme Officer (Training) shall support the Program Manager (Training, IEC & Advocacy) in coordinating and supervising training and capacity building programs for functionaries under ICPS at State and district levels. He/she shall provide assistance in assessing the training needs of all functionaries (Government & NGOs) and allied systems, and assist in planning, coordination and implementation of all training and capacity building Programs at State levels.</p>	Contractual	1	<p><u>EDUCATION QUALIFICATIONS & EXPERIENCE:</u></p> <p>(a) Should have a post graduate in social work (MSW)/Master Degree in Child Psychology / Mass Communication only from recognized university.</p> <p>(b) Should have at least 3 years experience and knowledge of working on women/child protection issues including 1 year of involvement in designing and facilitating trainings for NGOs/CBOs/Officials on Child Protection issues.</p> <p>(c) Should have good rapport with the NGOs / training resource agencies who are working on women and child protection related issues. And should have a good understanding of child rights and protection issues.</p> <p>(d) Should have a good written & oral communication skills (ability to write and speak fluently English and Telugu). {submit list of trainings conducted and for whom}.</p> <p>(e) Ability to work on a computer and capable in using MS-office package (MSWord and Excel) and also capable of using the internet.</p> <p>(f) Special achievements or contributions in the earlier tenure.</p>	<p>25 to 35 years (Relaxation of 5 years for SC, ST, BC and the Disabled)</p>