

Government of Telangana

Women Development and Child Welfare Department

::Paper Notification::

Rc.No.1863/MSK/HYD/2020,

Date:08.01.2021.

Applications are invited from eligible candidates for the following vacancies positions on contractual basis under “MahilaShakthi Kendra (MSK) Scheme” O/o the District Welfare Officer, WCD&SC Hyderabad District”preferably women and resident of Hyderabad district.

S.No	Name of the post	No of vacancies	Salary per month (Rs.)
1	Women Welfare Officer	01	35,000/- P.M
2	District Coordinators	02	20,000/- each P.M

For information about the required qualification, eligibility criteria and the prescribed application form please visit - <http://wcdw.tg.nic.in>. Candidates desiring to apply can download the application form and submit the filled application form via email (or) post along with all necessary documents O/o the District Welfare Officer, WCD&SC, Hyderabad, Collectorate Complex old building 1st floor, Chirag Ali Lane, Abids Hyderabad, Pin code:500 001, any delay, late of email (or) postal after due date of submissions are not considered.

Ph: 040-23202355 and Email Id: pd.wdewhyd@gmail.com.

- Availability of application forms on the website from : 12.01.2021
- Last date for receipt of applications : 01.02.2021

Note: This office reserves all rights to cancel this notification without assigning any reasons.

District Welfare Officer, (I/C)
WCD&SC Hyderabad

File.No.1863/MSK/HYD/2020, Date:02.01.2021.

Recruitment of vacancy positions of Women Welfare Officer and District Coordinators under Mahila Shakti Kendra Scheme O/o the District Welfare Officer, WCD&SC, Hyderabad

Sl.No	Name of the Position	Job Description/ Responsibilities	Type of recruitment	No. of vacancy positions	Eligibility- Criteria	Salary per month (Rs.)	Age limit 25 to 35 yrs
1	Women Welfare Officer	<p>1.Create relevant and updated information bank/repository on government schemes, programmes and services (details of schemes like the eligibility criteria, documentation.</p> <p>2.Requirement, processing time, benefits, facilitating delivery, tracking status of applications etc).</p> <p>3.DLCW will serve as a link between block/village and state level in implementation of PMMSK scheme and give foothold to BBBP Scheme.</p> <p>4.DLCW will coordinate and supervise the activities of the Student Volunteers at the block/village level.</p> <p>5.Identify problems faced by women while applying for various government schemes, document the cases and report to relevant fora including DCs office/PRI to resolve the same.</p> <p>6.Organize meetings where issues affecting convergence efforts at various levels including inter departmental convergence can be addressed. Other social, economic factors affecting women's empowerment can also be brought to the forum.</p> <p>7.Prepare a district level plan incorporating the deliverables based on the objectives of the programmes/schemes of Ministry of</p>	Contractual basis	1	<p>1.Masters in the field of Humanities & Social Science/Masters in Social Work with understanding of schemes/programs implemented with focus on women.</p> <p>2.Capable of communicating in the local language/dialect and effectively liaison with district officials.</p> <p>3.Previous experience of working with civil society organisations/NGOs.</p> <p>4.Proficiency with computers for report writing and MIS.</p> <p>5.Preferably women and resident of same district.</p>	35,000	lower age 25 years & upper age 35 years as on July 01, 2021

2	District Coordinators	<p>Women and Child Development, time frame for implementation and local context.</p> <p>8. Will be responsible for monitoring of schemes/programs, training of functionaries etc.</p> <p>9. Will create and maintain database of schemes/programmes being implemented in the district with emphasis on women.</p> <p>10. Will report the progress of activities to SRCW on a monthly basis.</p> <p>11. Any other activity assigned by the State Government/ Ministry of Women and Child Development.</p>	Contractual basis	2	<p>1. Graduate in Humanities & Social Science/Social Work or any other related field.</p> <p>2. Well versed with the issues related to women in the district</p> <p>3. Able to work with computers</p> <p>4. Maximum age limit 35 years (Preferably 25 to 35 as on 1.07.2021.)</p> <p>5. Preferably women and resident of same district.</p>	20,000	<p>lower age 25 years & upper age 35 years as on July 01, 2021</p>
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